

RANDOLPH COUNTY PUBLIC LIBRARY

 *Serving with Heart from the*
Heart of North Carolina



RANDOLPH PUBLIC LIBRARY BOARD OF TRUSTEES

1 p.m. Thursday, October, 2020

City of Asheboro Public Works Conference Room

1312 N. Fayetteville Street, Asheboro, N.C.

AGENDA

CALL TO ORDER

MINUTES

CHAIRMAN'S REPORT

DIRECTOR'S REPORT

STRATEGIC PLANNING

ROUND ROBIN ISSUES

ADJOURN

RANDOLPH PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
July 9, 2020

Present: Ralph Hardison, Richard Wells, Lydia Craven, Martha Stunda, Carole Lowe, Ross Holt, Sue Spencer. Virtual attendees were John Ogburn and Steve Grove.

The meeting was held in the Meeting Room of the Asheboro/Randolph Public Library. Chairman Hardison called the meeting to order at 1:00 pm. The minutes of the January 2020 meeting were approved by consensus. No meeting was held in April due to Covid-19 precautions.

DIRECTOR'S REPORT

OLD BUSINESS

LSTA Grants

- \$3,000 COVID Response grant
- Digital inclusion grant

Staff

- Ramseur
 - Sandra Livingston retired June 30 after 33 years
 - Sandy Jarrell promoted to Library Manager
 - Tammy Crotts, formerly of Randleman Library, hired as Assistant Librarian
- Seagrove
 - Deborah Ashby resigned to take a job at Troy Library
 - Third hiring process taking place for Seagrove Manager
- Asheboro
 - Hannah James, circulation staff member, passed away April 5

Budgets

- County – same as previous year
- Municipalities – mostly same as previous year
 - Liberty – 5% reduction
 - Ramseur – 13% reduction
 - No threat to maintenance of effort for State Aid as a result of cuts
- State
 - No change in State Aid from 2017-2019 budget
 - NC KIDS Digital Library received \$400,000 from legislature as part of COVID-19 response

Ebooks

- Moved from Overdrive to RB Digital platform June 1. Single platform freed \$10,000 for additional ebooks

Randolph Room Project

- Preliminary design and cost estimate for Randolph Room phase completed.
- Staffing needs determined and included in county 2020-21 budget request
- On hold until county revenue picture clarifies (all new capital projects)

Library activities during pandemic

- See report – highlights:
 - Ebook/e-audiobook checkout up 53%
 - Staff completed 1,281 hours of online continuing education webinars while library closed
 - Summer Reading – 72 virtual programs scheduled; pick-up/take-home activity kits
 - Curbside – about 35% of usual number of checkouts

Reopening

- County is developing “increasing accessibility” plan
- Library has a plan for limited access to computer stations. We are consulting with county manager and public health department about implementation.

NEW BUSINESS

Trust Fund request – Strategic Planning

Randolph Public Library has never carried out strategic planning process as described by North Carolina public library standards. Based on State grant awards, the average cost of these projects is about \$28,000. We are seeking up to \$20,000 (\$15,000 from Lovette Estate, \$5,000 from interest); also requested carry over of lapsed salary in county budget to supplement.

Trust Fund request – Seagrove Heritage Committee

Computer equipment and archival supplies for Seagrove history projects

Election of Officers

After discussion, the following slate of officers was presented:

Ralph Hardison – Chairman

Steve Grove – Vice Chairman

Richard Wells – Secretary

The motion to approve the slate of officers was made by Sue Spencer.

Martha Stunda seconded the motion. Approval was by unanimous vote.

The meeting was adjourned at 1:45 pm. The next meeting will be held on Thursday, October 11, 2020 at 1:00 pm.

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Excerpt from the minutes of the July 11, 2020 meeting:

Motion by Sue Spencer to release up to \$5,000 of the Seagrove Library Wheaton Estate for Seagrove Heritage Committee for computer equipment and archival supplies. Motion was seconded by Martha Stunda. The motion passed by unanimous vote.

Motion by Richard Wells to release \$15,000 from the Lovett Estate and \$5,000 from interest earned on all the trust accounts to hire a consultant to create a long range strategic plan. Motion was seconded by Carole Lowe. The motion passed by unanimous vote.

Richard T. Wells
Secretary

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